MAHARASHTRA METRO RAIL CORPORATION LTD.

No: MAHA-Metro/HR-P/Policy /2020/ 592

Date: 28.12.2020

OFFICE-ORDER/2020/

MAHA Metro has proviosion for encashment of Earned Leaves for Regular and Deputationists employee . The policy for EL Encashment is henceforth extended to Pune Metro contractual staffs for encashing of their balance EL leaves keeping all other terms and conditions same of the leave rule .

This is issues with approval of competent athuority

(Dr.Hemant Sonawane) General Manager/HR

Maharashtra Metro Rail Corporation Limited, Pune.

Copy to:

- 1. DSP/D(O&M)/DW/ DF For kind information please.
- 2. PS to MD- For kind Information please.
- 3. GM/HR /Nagpur For kind Information please.
- 4. All Pune Metro Employees For kind information please.
- 5. Office-Order file.
- 6. Personal file of concerned employee.