



## **MAHARASHTRA METRO RAIL CORPORATION LTD.**

(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)



But in case of change of medicines/ treatment prescribed by the treating Doctor for prolonged treatment, the claim will be entertained only if the doctor's revised prescription is enclosed.

7.4 No reimbursement shall be made for expenditure incurred on vitamins, nutritional supplements etc., except when prescribed/ certified by the doctor to the effect that such items are absolutely necessary for the treatment of the specific disease for restoration of normal health/ cure of disease. Treatment pertaining to infertility and Assisted Reproductive Techniques, related pathological tests/ diagnostic investigations/ procedures are not covered under these medical facilities.

7.5 No reimbursement of medical bills for the treatment taken from outstations will be entertained except in case of emergency. In such cases, the treatment should be taken from a reputed hospital, preferably from a Government hospital as far as possible and an emergency certificate for taking the treatment there should be obtained from the treating doctor and attached with the medical bills for reimbursement. The employee concerned should mention detailed circumstances necessitating outstation treatment while submitting the medical bills for reimbursement. For treatment costing over Rs. 25,000/-, telephonic approval of DF, AGM/HR and Mgr/HR on mobile or by sending SMS at phone Nos. 7720027164 and 8800490688 respectively should be obtained. The reimbursement will be restricted to the rates of Nagpur, if the enclosed hospital treatment bills are at higher rates.

7.6 Reimbursement for knee replacement of the employee is permissible under these rules, but shall not be applicable for knee replacement of dependent family members of the employee.

### **8. HOSPITALISATION:-**

8.1 Full reimbursement of expenditure incurred on hospitalization in a nominated hospital, as per the list approved, will be made to the employee. The list of nominated hospitals once finalized will be disseminated for information of all employees. However, this list of nominated hospitals shall be amended from time to time and accordingly published. The expenses incurred in minor operations/ procedures in the nominated hospital for which hospitalization is not required will also be reimbursed at the rate indicated in Para 7.1 above. Moreover, full reimbursement shall be made in case of "injury on duty" and for any ailment for which medical treatment is taken from a Government hospital. The sanctioning authority for reimbursement of medical bills is indicated as below (applicable for Nagpur city only):-

Ser No.	Reimbursement amount	Sanctioning Authority
1.	Upto Rs. 50,000/-	JGM (F&A)
2.	From Rs. 50,001/- to Rs. 2,00,000/-	DF
3.	Above Rs. 2,00,000/-	MD

For treatment other than these places, reimbursement with the approval of respective authority, as indicated above shall be made. In case where it is not possible to reach the nominated hospital and treatment is taken from any non-nominated



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hospital, reimbursement in such cases will be made only on a certification from the treating Doctor of the hospital to the effect that the patient had to be admitted in emergency and with the approval of Director.

8.2 Cost of hospitalization will include pre and post admission treatment, OPD charges and resultant cost of medicine subject to certification by the hospital that such OPD charges and pre/post admission treatment was part of the medical treatment, subject to maximum limit of 3 months on each side. Further, in case of pregnancy/ delivery, regular check-up treatments continues and therefore treatment taken during the period of 3 months before and after delivery, no certificate is required.

8.3 The entitlement for reimbursement of room charges for medical treatment is as below:-

Ser No.	Designation	Admissible room rent per day (in Rs.)	Entitlement of the accommodation	Treatment entitlement
1.	MD/ Director	8000/-	Suite/ Deluxe Room	Nursing Home (NH)
2.	ED/ HOD	6650/-	Deluxe Room	Semi Nursing Home (SNH)
3.	AGM/ JGM/ Sr.DGM	5000/-	Single Room	Semi Nursing Home (SNH)
4.	DGM/ Manager/ AM	3700/-	Single Room	Semi Nursing Home (SNH)
5.	Supervisor	3000/-	Two/ Three bedded Room	Semi Private (SP)
6.	Non-Supervisor	2150/-	Two/ Three bedded Room	Semi Private (SP)

**Note:-** Most hospitals have three different rates for various treatment/ procedures (NH/SNH/SP), the NH being the costliest and SP the least costly. For reimbursement of indoor treatment for various disease procedures, the different categories will be considered as per their room entitlement, i.e. the Non-Executives will be eligible for reimbursement at SP rates, the Dy. HOD/ Manager/ AM/ Sr. Supervisors at SNH rates and HOD and above levels at NH rates. In case of those hospitals, where there is only one rate for various treatment/ procedures, all categories of personnel will get reimbursement of indoor treatment at a uniform rate.

In case of non-availability of the entitled accommodation, the employee may get treatment in the lower category of accommodation only. However, the employee may take up a room higher than his/ her entitled amount and the excess amount, if any, will be borne by the employee. Further, the employee should ensure that he/ she avails treatment as per his/her entitlement and in no case treatment in a higher type will be admissible.

8.4 For the period of treatment in the Intensive Care Unit (ICU) of the hospital, reimbursement will be made at the rate of Rs. 2700/- per day, in addition to the room charges.